

Worldspan by Travelport Training Services

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Log in to Worldspan by Travelport Training Services

You can access Travelport Training Services through the Worldspan Go home page. Use the following steps to log in to Travelport Training Services.

1. In your Web browser go to:
<http://home.wspan.com>

Click on the "Training" tab to proceed to the Global Learning Center

The screenshot shows the Worldspan Go! website interface. At the top, there is a navigation bar with the following tabs: TRAINING (highlighted with a red arrow), PRODUCTS, SERVICES & SUPPORT, and RESOURCE CENTER. Below the navigation bar, there is a search bar on the left. The main content area features a prominent article titled "IATA 100 % Electronic Ticketing Mandate - June 1, 2008". To the right of this article is a "Go! Dateline" box indicating the date "June 11, 2008". Below the dateline is a "Quick Links" section with a list of links including Travel Information, Supplier News and Specials, ScriptPro Updates, Customer Support, Knowledge Center, Keeping Current, WorldFocus - Agency Newsletter, Transportation Security Administration, Certified Vendor Program, Worldspan Press Releases, Debit Memo Fax Cover, and Hotel & Car Discrepancy Report. On the left side, there are three promotional boxes: "worktopia" (Where Meeting Planners and Hotels Meet Online), "Travelport Cruise & Tour" (A World of Cruises and Tours), and "Worldspan Privileges" (Generate More REVENUE, Earn Exclusive PRIVILEGES, Learn more).

From the Global Learning Center, click on the “Scheduled Classes” tab to view a current training schedule and register for training activities.



Worldspan by Travelport
Global Learning Center North America
North America

Welcome to Worldspan's Global Learning Center, your gateway to a wide variety of learning opportunities, including virtual and classroom training as well as over 200 self-paced tutorials for both new and novice agents. Browse for online documentation, and other learning resources which provide exceptional opportunities for travel agents interested in gaining or improving technical proficiency and ongoing education. The Global Learning Center offers a new user interface and simple, intuitive navigation features.

Bookmark this site

Tutorials | **Scheduled Classes** | **Training Documentation** | **Training Resources** | **Support**

Contact GLC Support
Contact Help Desk
Help Desk Phone Numbers

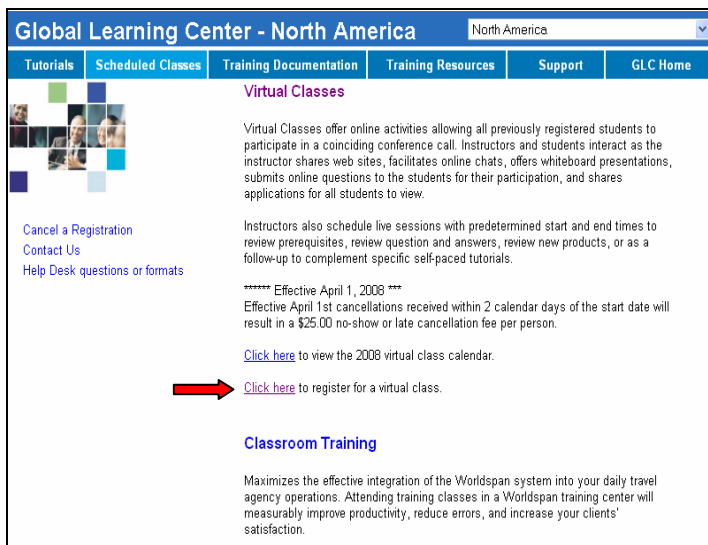
About Us

Travelport Cruise and Tour is a customized, web-based shopping and booking system based on the proven, industry leading technology of Revelex Inc. It allows travel sellers to search and book cruise and tour package options from leading US cruise and tour operators from a single screen and integrates the booking and financial details to back-office systems. [Learn more about Travelport Cruise and Tour.](#)

Have you taken these tutorials?
Worldspan's Global Learning Center offers a wide variety of training, from e-Learning to traditional classroom training, online documentation, and other professional development opportunities. These tutorials featured below are just a sample of the opportunities waiting for you in the Global Learning Center. Want to learn productivity-enhancing new skills? Take a tutorial today!

Worldspan Rapid Reprice - A groundbreaking tool that automates the lengthy process of repricing airline tickets after itineraries change
Benefits:
• Recovers lost revenue and generates additional collections

Select the “click here” link to access the training calendar for virtual and classroom activities.



Global Learning Center - North America
North America

Tutorials | **Scheduled Classes** | **Training Documentation** | **Training Resources** | **Support** | **GLC Home**

Virtual Classes

Virtual Classes offer online activities allowing all previously registered students to participate in a coinciding conference call. Instructors and students interact as the instructor shares web sites, facilitates online chats, offers whiteboard presentations, submits online questions to the students for their participation, and shares applications for all students to view.

Instructors also schedule live sessions with predetermined start and end times to review prerequisites, review question and answers, review new products, or as a follow-up to complement specific self-paced tutorials.

***** Effective April 1, 2008 ***
Effective April 1st cancellations received within 2 calendar days of the start date will result in a \$25.00 no-show or late cancellation fee per person.

[Click here](#) to view the 2008 virtual class calendar.

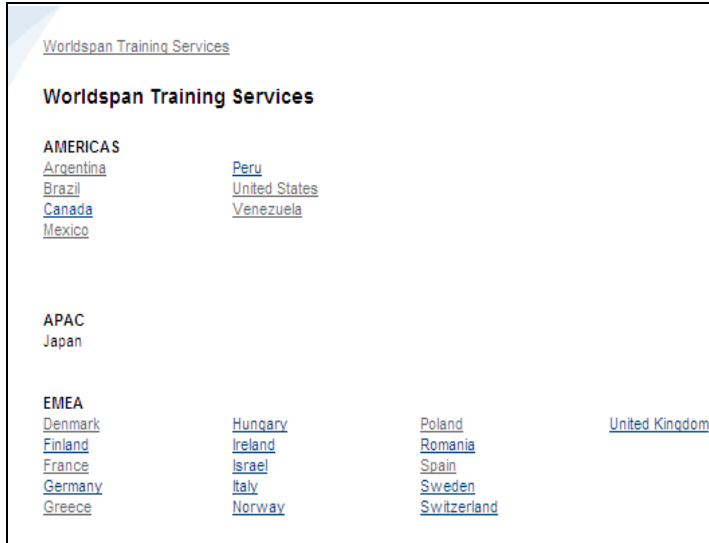
[Click here](#) to register for a virtual class.

Classroom Training

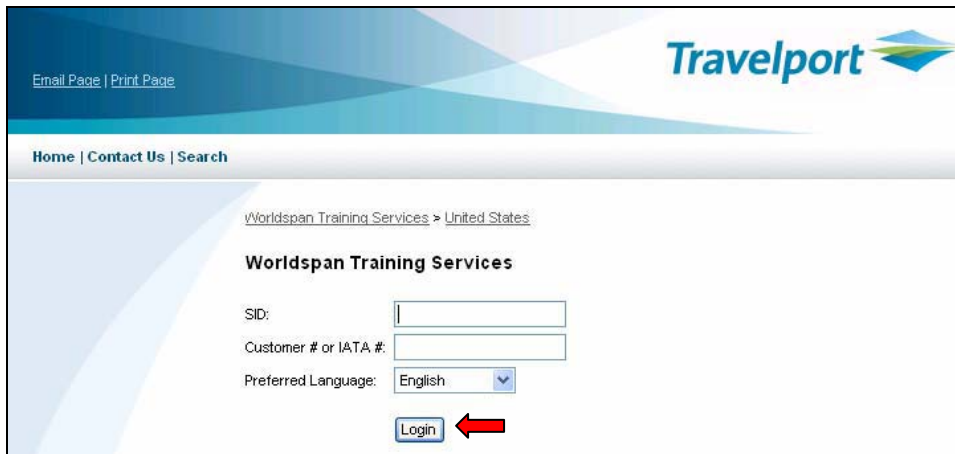
Maximizes the effective integration of the Worldspan system into your daily travel agency operations. Attending training classes in a Worldspan training center will measurably improve productivity, reduce errors, and increase your clients' satisfaction.

Select the “click here” link to register for a class. This brings you into the learning management system.

2. Click on your country from the list of locations on the country location screen.




- The next screen to display is the Agency Credential Screen. Enter your SID (Subscriber Identification Code), Customer # or IATA #, and select your preferred language. Click on "login" to continue.



- The next screen to display is the Agent Credential Screen. Enter your Worldspan Go sign-on and your initials. Be sure to check the "remember me" box as this will retain your credentials the next time you log on. Click on "login" to continue.

[Email Page](#) | [Print Page](#)

Travelport 

[Home](#) | [Contact Us](#) | [Search](#)

[Worldspan Training Services](#) > [United States](#)

Worldspan Training Services

To access the many learning options available to you, including self-paced training, virtual classroom programs, and classroom-based training, fill out the information below and click the Login button.

SID: 03F


Worldspan GO Sign-on:

Your Initials:

Remember me ?

If you are signing on for the first time, the Registration screen appears. Complete the Registration screen, click Register and the learning management system home page appears.

[Email Page](#) | [Print Page](#)

Travelport 

[Home](#) | [Contact Us](#) | [Search](#)

[Worldspan Training Services](#) > [United States](#)

Worldspan Training Services

First Name:

Last Name:

Email Address:

Work Phone:

Preferred Language: ▼

Time Zone: ▼

03F_USW_1P13211GG

Note: If you accessed the system and previously completed the Registration screen and it displays again, you have most likely entered a different login, SID, or initials. Completing the Registration screen again creates a duplicate record or transcript for you. It's important that you note how you log in the first time to avoid duplicate record creation.

5. Changing your Home Page preferences

Click on the “Change my preferences” link in the Getting Started area in the left margin of your Home page

Home > Friday, October 24, 2008 2:50:41 PM EDT
Travelport Student

Welcome Travelport Student

Travelport

Use the Quick Links below, or scroll down to access more information.

Virtual Classes Classroom Recordings Tutorials Quick Reference Troubleshooting

Click here for an overview of the New Travelport Learning Management System

Instructor-Led Online Classes

A \$25.00 fee is charged for late cancellations and no-shows. Late cancellations are within 2 business days of class date.

Car / Hotel Go! Products

- Car and Hotel Booking
- Proven Shortcuts that Make a Difference
- Worldspan Go! Reservations - Simple, Quick and Efficient!

It is recommended that you check the boxes for Current Training and Upcoming Training. It is also recommended that you increase the Number of Links to 5.

Profile

Profile Preferences

Set your preferences, including your selected language, time zone and shortcut boxes to display on your Home page.

Language: English (United States) Time zone: America/New York

Learner Mode Home Page Shortcuts

Options:

<input type="checkbox"/>	Name	Description	Number of Links	Shortcut Box Collapsed
<input checked="" type="checkbox"/>	Catalog Search	Search for items in the catalog.		<input type="checkbox"/>
<input checked="" type="checkbox"/>	Getting Started	Links to common tasks to get you started.		<input type="checkbox"/>
<input checked="" type="checkbox"/>	My Favorites	Items you added as favorites, including categories, documents, activities, collaboration centers, and more.	5	<input type="checkbox"/>
<input type="checkbox"/>	Current Registration	List of learning activity structures for which you are registered.	1	<input type="checkbox"/>
<input type="checkbox"/>	Completed Registration	List of learning activity structures that you have completed.	1	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Current Training	Activities you are currently taking.	5	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Upcoming Training	Future activities you are scheduled to take.	5	<input type="checkbox"/>
<input type="checkbox"/>	Pending Activities	Activities for which you are on the waiting list or pending approval.	1	<input type="checkbox"/>
<input type="checkbox"/>	Assigned Training	Required or recommended activities for you, your job, or your organization.	1	<input type="checkbox"/>

OK Cancel

Search and Register for Travelport Training Services Classes (Classroom and Virtual)

From your Home Page you will *first Search* for a class and then **Register** for the class. You can search for a course by keyword or category or you can use the quick links on the home page to select your class.

Search by Home Page Quick Links

The Home Page is complete with quick links to available classes. The classes are categorized by Instructor-Led Online Classes and Classroom Classes.

Click on the class name to view a list of current offerings.

Name	Start Date	Training Organization	Region	Code	Language
Americas ILT Virtual Class: US: Worldspan Rapid Reprice® and Rapid Reprice® Select 13:00pm - 4:00pm (ET)	Thursday, June 12, 2008	AMERICAS Organization (Worldspan)		IP-US-WORARESE	

*** Online Instructor-Led Training *** This 60-minute virtual class will introduce both Rapid Reprice and Rapid Reprice Select. Learn how Rapid Reprice automates the complex itinerary repricing function, enabling you to easily change and reprice itinera... [more](#)

Search Class by Keyword

If you know a full or partial class title, the easiest way to search for a class is by entering a keyword in the Catalog Search option of the Home page. You can also search by topic name. Use the following steps to search for a class.

1. In the Catalog Search box, type a keyword and then click GO. Include an asterisk *after* a partial keyword, e.g., leisure*, if you do not know the complete keyword or are unsure of the spelling.

Catalog Search

Search: [Help](#)

leisure*

A list of courses containing the keyword appears.

Search
Enter a keyword or advanced searching criteria to search for learning activities.

Keywords:
leisure*
(Name, Description, Code)

Advanced Search

All Training Recommended Training Required Training

This is a list of all training available for you that met your search criteria.

1 2 NEXT >

Records: 20

	Name	Start Date	Training Organization	Region	Code	Language
	Americas ILT Virtual Class: US: Travelport Cruise and Tours for Administrators (3:00pm - 5:00pm) (ET)	Tuesday, June 17, 2008	AMERICAS Organization (Worldspan)		1P-US-TRCRTOAD	

*** Online Instructor-Led Training *** Travelport Cruise & Tour is the newest and easiest way to book cruises and vacations. This 90-minute session is designed specifically for the Administrator, the individual who is responsible for effectively managin...more...

2. You can register for a class or click the class name to see the Activity Details. From the Activity Details page, you can read a description of the class and view the associated fees.

Search Class by Category

If you want to narrow the list of classes to a smaller list, start by searching by category.

1. Click a category hyperlink under the Classroom Courses or Virtual Courses category heading.

Search for information and training or browse the categories below.

Search the catalog: [Help](#)

[GO](#) [Advanced](#)

<p>Classroom Courses</p> <ul style="list-style-type: none"> Americas Schedule APAC Schedules EMEA Schedules 	<p>Self paced courses</p> <ul style="list-style-type: none"> Car Select Documentation Fares Flight Availability Go! Res GRS Hotel Select Passenger Name Record Pricing Seats <p style="text-align: right;">(More...)</p>	<p>Virtual Courses</p> <ul style="list-style-type: none"> Air Availability and PNR Car Cruise Documentation Domestic Fares and Pricing Enhancements Go Products Hotel Queues <p style="text-align: right;">(More...)</p>
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A list of *all* classes for the selected category appears.

Virtual Courses

Search the catalog: [Help](#)

[GO](#) [Advanced](#)

Entire site This category and subcategories

Subcategories

Air	Go Products
Availability and PNR	Hotel
Car	Queues
Cruise	Rail
Documentation	Tour
Domestic Fares and Pricing	WorldFiles
Enhancements	

Category Listings

[Add Category to Favorites](#)

1 2 3 4 5 6 7 8 9 10 [\(Next 10\)](#) [NEXT](#) >

Records: 228

Register	Name	Start Date	Training Organization	Region	Code	Language
Register	Americas ILT Virtual Class: US: Car and Hotel Bookings (11:00am - 12:00pm) (ET)	Wednesday, June 25, 2008	AMERICAS Organization		1P-US-WOC:AHORC	

Note: From here you can further refine the class list by selecting a subcategory or including a keyword and clicking GO.

2. Select the class you want and then click the class name to see the class summary.

Register for a Class (Classroom and Virtual)

Use the Following Steps to Register for a Class

You can click on the Register button to the left of the individual class from the list of offerings of a class and click on Submit to complete the registration. However, it is recommended that you view the Activity Details area to read a description of the class and view the fees associated with the training activity.

1. Once you locate the class that you would like to register for, click on the underlined name of the class. This will bring up the Activity Details page.
2. Click Register myself from the I Want To...box in the left margin.


Activity Details

US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)

General Details

- Activity Details
- Category Details

I Want To...

- Register myself** 
- Add to Favorites
- Add to development plan

Activity Details

Below are the general details about the activity.

Americas ILT Virtual Class: US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)

Tuesday, June 17, 2008
10:00:00 AM - 12:00:00 PM EDT

User Notes:
For Audio Portion: 770-563-3000 Passcode: 4318. For the online portion of the presentation please go to <http://galileo.webex.com>, locate the class in sessions list then click Join Now. The password is: creativity. If this is your first experience using training center, you must set up the training center client software on your computer prior to the class. This one time set up can take up to 10 minutes. Class is open to join 15 minutes prior to start time. **LATE CANCELLATIONS AND NO SHOW INFORMATION:** Should you cancel this class within 2 business days before class date and/or No SHOW this class, your agency will be subject to a \$25.00 USD/CAD equivalent fee.

Activity Description:
[Print This Page](#)

*** Online Instructor-Led Training *** Travelport Cruise & Tour is the newest and easiest way to book cruises and vacations. This 90-minute session will teach agents to book with confidence via fast and direct access to all major cruise/tour suppliers including their best available rates, specials and promotions. **OBJECTIVES:** This course is designed for agents booking cruises and tours on the Travelport Cruise and Tour website. After this course users will be able to: - Access and understand Travelport Cruise and Tour - Navigate the Home page - Book Quick Tour and Hold the reservation - Book Cruise Quotes - Authorize a payment for a Cruise Quote - Search for Profiles and Reservations - Work with Profiles - View Apollo Passive PNRs - Understand Accounting Interface for A

Instructor Information:

3. Click Submit to complete the registration.

US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)

[Print This Page](#)

*** Online Instructor-Led Training *** Travelport Cruise & Tour is the newest and easiest way to book cruises and vacations. This 90-minute session will teach agents to book with confidence via fast and direct access to all major cruise/tour suppliers including their best available rates, specials and promotions. OBJECTIVES: This course is designed for agents booking cruises and tours on the Travelport Cruise and Tour website. After this course users will be able to: - Access and understand Travelport Cruise and Tour - Navigate the Home page - Book Quick Tour and Hold the reservation - Book Cruise Quotes - Authorize a payment for a Cruise Quote - Search for Profiles and Reservations - Work with Profiles - View Apollo Passive PNRs - Understand Accounting Interfacetor A

[Cancel](#)

To register, select your options below and click Submit.

[Submit](#)

<input checked="" type="checkbox"/>	Americas ILT Virtual Class : US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)	Tuesday, June 17, 2008 10:00:00 AM - 12:00:00 PM EDT	Status: Registration allowed
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Note: There is a status area on the bottom right area of the screen that indicates whether or not registration is allowed.

Activity Details

US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)

<div style="border: 1px solid gray; padding: 2px;"> <p>General Details</p> <ul style="list-style-type: none"> Progress Details Activity Details Category Details </div> <div style="border: 1px solid gray; padding: 2px; margin-top: 5px;"> <p>I Want To...</p> </div>	<div style="border: 1px solid gray; padding: 2px; background-color: #e6f2ff;"> <p>Progress Details Below are the details about your registration and progress towards completing this activity.</p> </div> <div style="border: 1px solid gray; padding: 2px; margin-top: 5px;"> <p>Americas ILT Virtual Class : US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)</p> <p>Tuesday, June 17, 2008 10:00:00 AM - 12:00:00 PM EDT</p> <p>Status: Registered Cancel my registration</p> <p>User Notes: For Audio Portion: 770-563-3000 Passcode: 4310. For the online portion of the presentation please go to http://galileo.webex.com, locate the class in sessions list then click Join Now. The password is: creativity. If this is your first experience using training center, you must set up the training center client software on your computer prior to the class. This one time set up can take up to 10 minutes. Class is open to join 15 minutes prior to start time. LATE CANCELLATIONS AND NO SHOW INFORMATION: Should you cancel this class within 2 business days before class date and/or No-SHOW this class, your agency will be subject to a \$25.00 USD/CAD equivalent fee.</p> <p>Activity Description: Print This Page</p> <p>*** Online Instructor-Led Training *** Travelport Cruise & Tour is the newest and easiest way to book cruises and vacations. This 90-minute session will teach agents to book with confidence via fast and direct access to all major cruise/tour suppliers including their best available rates, specials and promotions. OBJECTIVES: This course is designed for agents booking cruises and tours on the Travelport Cruise and Tour website. After this course users will be able to: - Access and understand Travelport Cruise and Tour - Navigate the Home page - Book Quick Tour and Hold the reservation - Book Cruise Quotes - Authorize a payment for a Cruise Quote - Search for Profiles and Reservations - Work with Profiles - View Apollo Passive PNRs - Understand Accounting Interfacetor A</p> <p>Instructor Information: Barb Gaasedelen</p> <p>This activity fulfills the following activities: US: Travelport Cruise and Tours for Agents</p> </div>
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Note: When you register for an instructor-led class, Travelport Training Services sends a confirmation notice. This notice includes important information, such as cancellation policy, access information for online classes, and location information for classroom courses. Once you register for instructor-led classes, they appear in the Upcoming Training section on your Home page. Online classes appear in the In Progress Training section on the Home page.

Use the Following Steps to Cancel a Registration

1. From the Home page, click on the class that you want to cancel from your Upcoming or Current Training area.

The screenshot shows the 'Welcome travelport student' dashboard. On the left sidebar, the 'Upcoming Training' section is expanded, showing a class titled 'US: Car and Hotel...' with a red arrow pointing to it. The main content area features a 'Virtual Classes' section with a table of upcoming classes:

Car / Hotel	Go! Products
<ul style="list-style-type: none"> Car and Hotel Booking 	<ul style="list-style-type: none"> Proven Shortcuts that Make a Difference Worldspan Go! Reservations - Simple, Quick and Efficient! Worldspan Go! Reservations - Simple, Quick and Efficient! (Part II) Worldspan VacationSelect Worldspan WebVantage
Cruise and Tour	Queues
<ul style="list-style-type: none"> Travelport Cruise and Tours for Administrators 	<ul style="list-style-type: none"> Queues - Manage PNRs Effectively

2. Click on the "Cancel my registration" link in the Activity Details page.

The screenshot shows the 'Activity Details' page for the class 'US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)'. The page is divided into several sections:

- General Details:** Includes links for Progress Details, Activity Details, and Category Details.
- I Want To...:** Includes links for Register myself, Cancel registration (highlighted with a red arrow), Add to Favorites, and Add to development plan.
- Progress Details:** Shows the class name, dates, and status (Registered). A 'Cancel my registration' link is visible.
- User Notes:** Provides instructions for joining the class and notes on cancellation policies.
- Activity Description:** Describes the course content and objectives.

- The class that you chose to cancel has a red X next to it. Click on the "Cancel Marked" button to confirm your cancellation.

Travelport search profile help log off
Powered by SunTotal

Assess Plan Learn

Home > Cancel Registration Tuesday, June 17, 2008 11:15:17 AM EDT
Jack Denison

Cancel Registration

Please review the list of activities below. Some activities may be included for cancellation automatically because of the registration option requirements. You can choose to cancel your registration for only the marked activities of for all the activities on the page. Note: If you have paid a fixed price for the group of activities and do not cancel from all of them, you will still pay the fixed price. If you cancel from all the activities, you will only pay the applicable fees.

Total cancellation cost of the activities below: 0 USD

Activities to Cancel

Name	Date	Current Status	Cancellation Deadline	Cancellation Cost	Notes
<input checked="" type="checkbox"/> Americas ILT Virtual Class : US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)	Wednesday, July 16, 2008 EDT	Registered	Monday, July 14, 2008	\$ 0.00 USD	Cancellation fee

- Your registration in the class is now cancelled.

Travelport search profile help log off
Powered by SunTotal

Assess Plan Learn

Home > Activity Details Tuesday, June 17, 2008 11:17:13 AM EDT
Jack Denison

Activity Details

US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)

General Details

- Progress Details
- Activity Details
- Category Details

I Want To...

- Register myself
- Add to Favorites
- Add to development plan

Progress Details
Below are the details about your registration and progress towards completing this activity.

Americas ILT Virtual Class: US: Travelport Cruise and Tours for Agents (10:00am - 12:00pm) (ET)
Wednesday, July 16, 2008
10:00:00 AM - 12:00:00 PM EDT

Status: Cancelled

User Notes:
For Audio Portion: 770-563-3000 Passcode: 1220. For the online portion of the presentation please go to <http://galileo.webex.com>, locate the class in sessions list then click Join Now. The password is: freedom. If this is your first experience using training center, you must set up the training center client software on your computer prior to the class. This one time set up can take up to 10 minutes. Class is open to join 15 minutes prior to start time. LATE CANCELLATIONS AND NO SHOW INFORMATION: Should you cancel this class within 2 business days before class date and/or No-SHOW this class, your agency will be subject to a \$25.00 USD/CAD equivalent fee.

Activity Description:

*** Online Instructor-Led Training *** Travelport Cruise & Tour is the newest and easiest way to book cruises and vacations. This 90-minute session will teach agents to

Search for Online Tutorials

Search by Home Page Quick Links


Like instructor led classes the easiest way to search for a tutorial is by using the quick links on the home page.

1. From the Home page, scroll to the bottom of the page to view the list of self-paced tutorials.

<i>Self-paced Tutorials</i>		
A.I.R. Table	Car Select	Documentation
General Overview and Modifications	Car Availability	Rapid Reprice
	Car Encode and Decode	Ticket Exchange
	Car Modify and Cancel	Ticketing (ARC)
	Car Quick Sell	
	Car Rules and Details	
	Car Select Availability	
	Selling Cars	
Fares	Flight Availability	Flight Service Information
Display Fare Rules	AccessPlus	Flight Service Information
Fare Display	Airport, City and Airline Codes	
Fare Display Options	Availability Default Record	
Fare Rules	Encode and Decode Cities and Airlines	
Fares to Availability	Flight Availability and Sell	
Historical Fares	Flight Availability Change and Cancel	
Request Fares	Memo Segments for Flight Availability	
	Minimum Connect Time	
	Schedules Display	
	Schedules Display (EMEA)	
	Waitlist From Availability	
Got Res	GRS	Hotel Select

2. Click the blue category name to view the list of tutorials in that category.

[Fares](#)

3. Click  to launch the tutorial or click the underlined tutorial name to see the Activity Details. From the Activity Details page, you can also launch the tutorial.

	 	<u>Name</u> 	<u>Start Date</u>	<u>Training Organisation</u>
 	 	Course: <u>Display Fare Rules (Worldspan by Travelport)</u>		AMERICAS Organization (Worldspan)
**** ONLINE SELF-PACED TRAINING **** Objectives: • Display mini rules from fares display • Display full text reviewed rule. Prerequisites: Minimum six months recent computer reservation system and travel industry experience.				
	 	Course: <u>Fare Display Options (Worldspan by Travelport)</u>		AMERICAS Organization (Worldspan)
**** ONLINE SELF-PACED TRAINING **** Objectives: • Display fare options • Use continuation entries to modify Prerequisites: Minimum six months recent computer reservation system and travel industry experience. Transit				
	 	Course: <u>Fares to Availability (Worldspan by Travelport)</u>		AMERICAS Organization (Worldspan)
**** ONLINE SELF-PACED TRAINING **** Objectives: Display: • Availability from a fares display. • Fares from an Prerequisites: Minimum six months recent computer reservation system and travel industry experience. Transit				

Search by Keyword or Tutorial Name

If you know a full or partial tutorial title, the easiest way to search is by entering a keyword in the Catalog Search option of the Home page. You can also search by tutorial name using the following steps.

1. In the Catalog Search box, type a tutorial name and then click GO. Include an asterisk *after* a partial keyword, e.g., car*, if you do not know the complete keyword or are unsure of the spelling.

Catalog Search

Search: [Help](#)

A list of tutorials containing the keyword appears.

Search

Enter a keyword or advanced searching criteria to search for learning activities.

Keywords:

(Name, Description, Code)

Advanced Search

All Training Recommended Training Required Training

This is a list of all training available for you that met your search criteria.

Records: 4

		Name	Start Date	Training Organization	Region	Code	Language
		Course: Car Select Availability (Worldspan by Travelport)		AMERICAS Organization (Worldspan)		EN-SP-1PCSAV	

** ONLINE SELF-PACED TRAINING *** • Access Car Availability from an Itinerary Segment • Modify a Car Availability Request • Access Car Availability without an Itinerary • Decode Vehicle Types Prerequisites: Minimum six months recent computer re... [--more--](#)

2. You can click the green arrow to launch the tutorial or click the underlined tutorial name to see the Activity Details. From the Activity Details page, you can also launch the tutorial.

Search by Category

If you want to narrow the list of tutorials to a smaller list, try searching by category.







1. Click a category hyperlink under the Self paced Courses category heading.

Search for information and training or browse the categories below.

Search the catalog: [Help](#) [GO](#) [Advanced](#)

<p>Classroom Courses</p> <ul style="list-style-type: none"> Americas Schedule APAC Schedules EMEA Schedules 	<p>Self paced courses</p> <ul style="list-style-type: none"> Car Select Documentation Fares Flight Availability Go! Res GRS Hotel Select Passenger Name Record Pricing Seats <p style="text-align: right;">(More...)</p>	<p>Virtual Courses</p> <ul style="list-style-type: none"> Air Availability and PNR Car Cruise Documentation Domestic Fares and Pricing Enhancements Go Products Hotel Queues <p style="text-align: right;">(More...)</p>
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A list of *all* tutorials for the selected category appears.

		Name ▲	Start Date
		Course: E-Ticket Void	
**** ONLINE SELF-PACED TRAINING **** Objectives: • Void an e-ticket. • Process system cand recent computer reservation system and travel industry experience. Transitions travel counsel			
		Course: Rapid Reprice (Worldspan by Travelport)	
**** ONLINE SELF-PACED TRAINING **** Objectives: • Reissue electronic tickets on participati recent computer reservation system and travel industry experience. Transitions travel counsel			
		Course: Ticket Exchanges (Worldspan by Travelport)	
**** ONLINE SELF-PACED TRAINING **** Objectives: • Identify when an exchange ticket must identifiers. • Issue Even Exchanges, Additional Collections, Print Only and Refund exchanges.			

2. Click the tutorial name to see the description. From this page you can launch the tutorial by clicking the green button with the arrow.

Acknowledgement:

This document was developed by Travelport.
Customer feedback is important to us. Please take a few minutes to send any questions or comments to us at training.development@travelport.com

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