
SEATS / BOARDING PASSES

Participant Index

Reserve Seats
 All flights, all names
 Aisle only
 Smoking window
 Name select for AA, CI, DL, NW, UA only
 Segment select
 Specify seat number
 Segment/Name select
 Segment 2, row 7, seats A and B

HELP SEATLIST

HELP 4RA
 4RA
 4RA\$A
 4RA\$SW
 4RA-1.3\$WF
 4RS2
 4RS2\$12A
 4RS3-1.2/1.3\$AA
 4RS2\$7AB

Manual Seat Request

All names, all flights
 All flights, name select, specific seat
 All flights, multiple names
 Multiple segments, multiple names
 Segment range

INFO 3SEAT

HELP 3SA
 3SANSST
 3SAN1.2NSST14A
 3SAN1/3NSST
 3S2/4N1-2.2NSSW
 3S2//4SMST

Save Seats

Ignore, redisplay PNR, and save seats

HELP IS

IS

Display Seat Facts

Display
 For specific name
 For specific segments
 Combination

HELP *SFAX

SFAX *S
 *S#N1.1
 *S#S2/4
 *S#N2.1#S1

Request Seat Map

Request from PNR segment
 Specify class from availability
 All compartments (NW only)
 Manual, specific class

HELP STMAP

1 41*
 42*Y
 41*/
 41187Y11AUGLAXJFK-AA

Cancel/Change Seats

Cancel All segments all names
 Specific segment
 Multiple segments
 Range of segments
 Specific name/segment
 New seats/simultaneous changes
 Non-interactive seats only
 Change (Valid AA/UA & interactive carriers only)
 Status for specific seat
 Reserved seat/SFAX 1

INFO 4R@

HELP 4RX
 4RX
 4RX2
 4RX2/3
 4RX1//3
 4RX1-1.2
 4RXNEW
 4RXO
 4R@3.HK
 4R@1\$33A

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Reserve Seat Codes (Generic codes)

Non smoking	N	HELP STREQC
Aisle	A	
Aisle across	AA	
Bulkhead	B	
Center	C	
With infant	I	
Unaccompanied minor	U	
Smoking	S	
Window	W	

SSR Seat Status Codes

Reserved seat	RS	HELP STC
Reserved seat/change of gauge	RC	
BP issued	BP	
BP issued at airport	AP	
Connection BP issued	CX	

Seat Map Codes (NW)

Available non smoking seat	•	HELP STMAPC
Available smoking seat	-	
Early check-in/BP issued	*	
Airport check-in	\$	

Seat Map Creation Date (NW)

AccessPlus Seat Maps	HELP MAPNW	
Boarding Pass Index	HELP XXMAP	(XX = Airline Code)
Seat/Boarding Pass Participants	HELP BP	
	HELP BPLIST	

Inhibit Boarding Passes

Add remark to PNR	5BP	HELP 5NB
Delete remark	51@	

Issue Boarding Pass (ATB / TAT trailer stock)

Basic entry	EZB	HELP EZB
Name select	EZB#N1.3	
Segment select	EZB#S1/2	
Name and segment select	EZB#N1.3#S1/2	

Issue Boarding Passes (Dedicated printer)

Window seat	4AS1\$W	HELP 4ABP
Seats reserved in PNR	4AS1\$	
Specific seats	4AS1\$15AC	
Name select	4AS1-1.1/2\$15AC	
