

ScriptPro

Daily Document Log (DDL) - Report Script

Overview

Introduction This document contains a summary of the Daily Document Log (DDL) - Report Script available to users on Worldspan Go! Res.

File name	File (Script) Name	Brief Description
	Z4DDL.RPT.CSL	Processes the Daily Documentation Log for the dates specified by the user.

Need Help? Click on the link below to submit a question or issue to the Worldspan Help Desk: <http://www.worldspan.com>, then select the Help Desk Support link from the menu on the left.

Prerequisite The Daily Document Log (DDL) must be activated prior to script usage, refer to INFO DDLA for further information.

Overview The script displays the DDL and captures the active ticket information for each SID listed in the Setup for the specified dates.

Script highlights include:

- displays the DDL for each day indicated
- captures the ticket number, gross, net, tax, and commission amounts, SID, and form of payment for each active ticket issued that day
- creates a text file containing all of the information gathered
- enables sorting the report by the validating carrier code, or a specific carrier, ticketing date, SID and issuing agent
- provides subtotal for sorted data

Notes: Active tickets do not include void or refund transactions.

Dates are restricted by the rules of the reporting period.

Carriers included in reports refer to the validating carrier.

Operating Instructions

Script Conventions

- Mandatory fields are indicated with burgundy text.
- A black arrow pointing down indicates a drop down list is available for applicable choices for the input box, or the ability to scroll for more information.
- Some dialog boxes may contain input fields with conditions that would disable other fields and/or buttons (e.g., selecting a Move option will disable the ability to select specific Rule Categories to view, or leaving a field blank disables other fields pertaining only to that blank field).
- In a list where the choices are Yes or No, leaving the field blank is also No.
- Use the <Tab> key to move in order to each input field. Use <Shift><Tab> to move in reverse order. Or use the mouse to click on the needed input field.
- Some fields contain a “hot key.” This is an underlined letter. Pressing the <Alt> key and the underlined letter together will move the cursor directly to that input box.
- The <Enter> key may be used in place of the OK button.

Need to Know

Previously, Worldspan Res had provided the capability to pause and resume ScriptPro scripts using the keystroke combinations <Ctrl>W and <Ctrl>R. Go! Res cannot retain all the previous default keystrokes due to the browser defaults. The left side (terminal emulator/Go! Res) has retained some of the Worldspan keystroke defaults. If the focus is in the terminal emulator/Res side, <Ctrl>W pauses a ScriptPro script and <Ctrl>R resumes a ScriptPro script. The right side of the window (Index/Go! Res scripts) takes on the Browser/Windows keystroke and local macro defaults. HOWEVER, when the focus is in the right side/Go! Script/Index/Tools area, the <Ctrl>R may cause a Microsoft Internet Explorer error and throw the user out of the product or launch a macro, while the <Ctrl>W shuts down the product. It is important to check the focus prior to using keystroke combinations. To move the focus, click on the right or left side.

Continued on next page

Operating Instructions, Continued

Access

From Worldspan Go! Res:

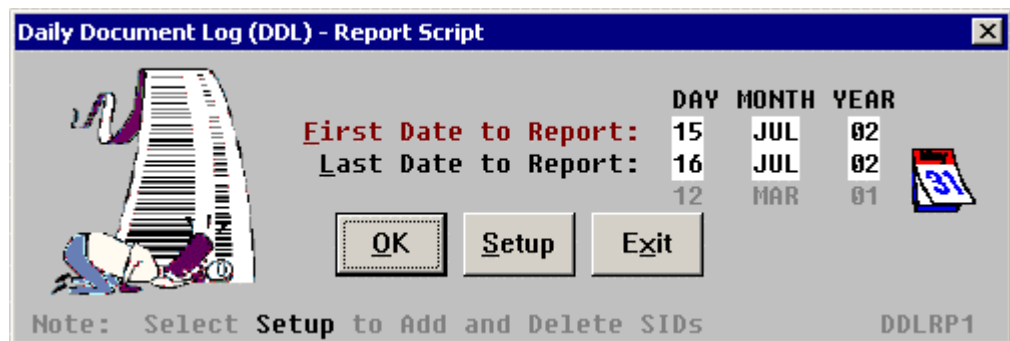
- Access the script from the Book or PNR Tab in the Script Index
- Select DDL Reports to launch the script,

Or:

- Access the ScriptPro menu in Res by pressing <Ctrl>S,
 - Type z4ddlprt.csl or scroll and highlight
 - <Enter>
-

Main Dialog

The main dialog box requests the date information for the desired report. Enter the first and the last day for which the report is requested. Select Setup to add any bridged/branched SIDs to be included in the reports. Select OK to process the report.

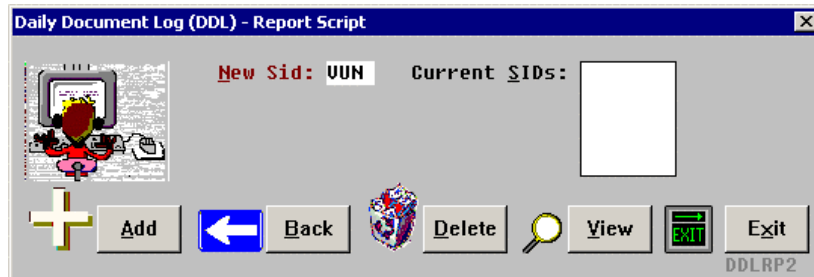


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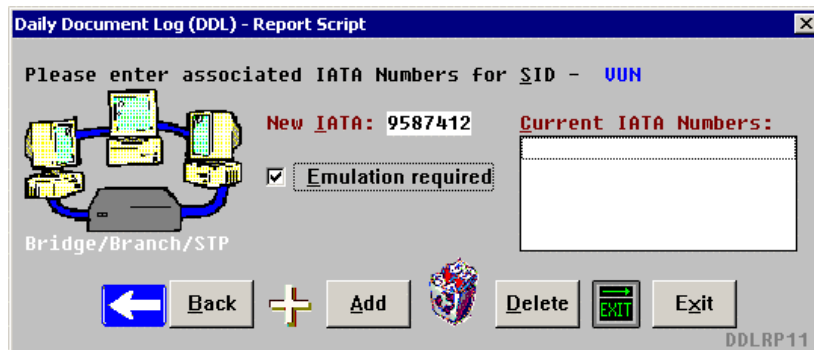
Operating Instructions, Continued

Setup

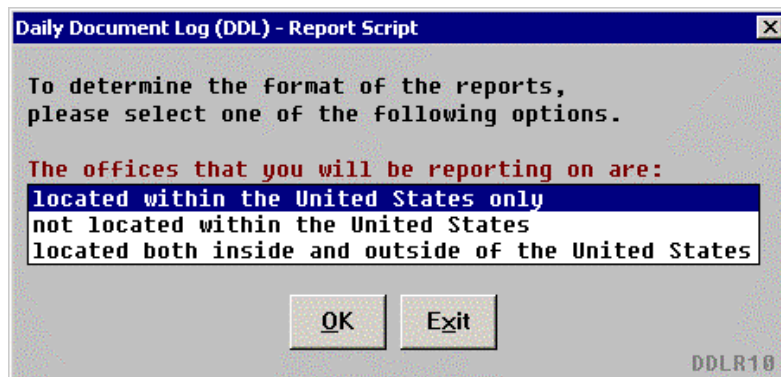
The script defaults to processing reports for the local SID. The following Setup dialog box enables additional bridged/branched SIDs to be included in the reports. When adding SIDs, the local SID must also be added if it is to be included in the reports. To add a SID, enter the SID and select Add. The new SID added, will be displayed in the current list. To delete a SID, highlight the SID in the current list and select Delete.



Once a SID is added the associated IATA has to be added. Every SID must be associated with at least one IATA number, or else the SID cannot be added to the list.



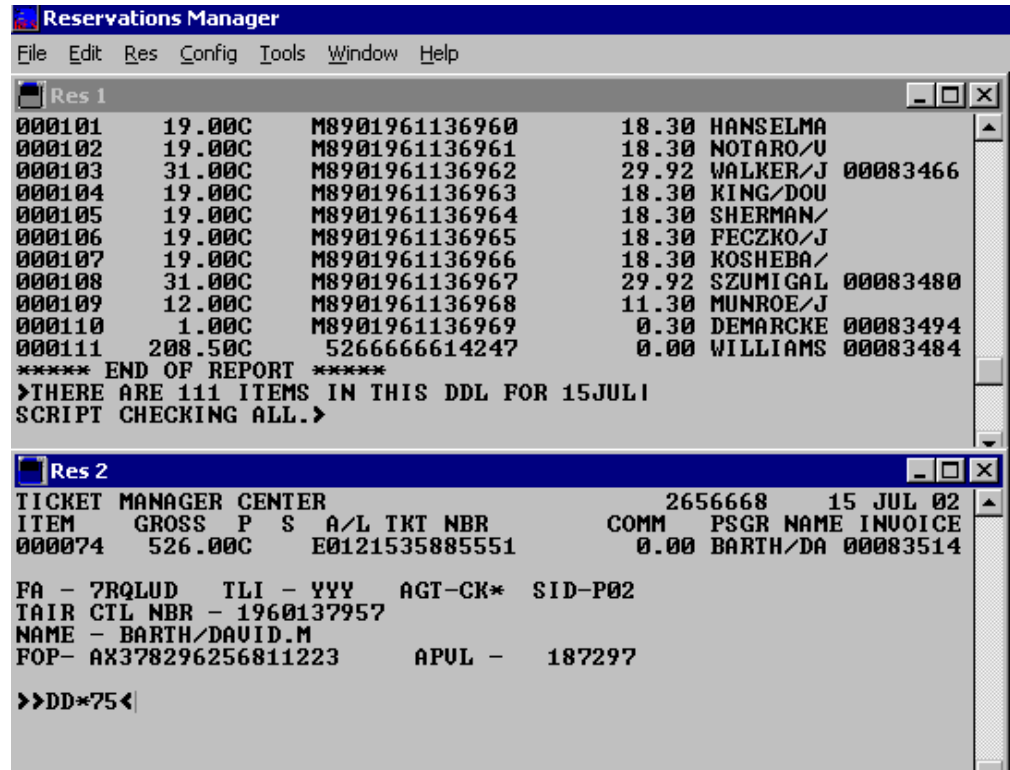
Since the DDL Report format is different for different carrier, please choose where the SID is located.



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Operating Instructions, Continued

Gathering Data Capturing all of the data may take time. It depends on the number of SIDs and/or dates requested for the report(s). This script will collect data for all the SIDs listed in the Setup dialog box. The following screen capture is an example of the information displayed while the script is in process of gathering data.



The screenshot shows two windows from the 'Reservations Manager' application. The top window, titled 'Res 1', displays a list of reservation items with columns for item number, price, ID, and name. The bottom window, titled 'Res 2', displays ticket details for a specific reservation, including the ticket manager center, item details, and passenger information.

```
Res 1
000101 19.00C M8901961136960 18.30 HANSELMA
000102 19.00C M8901961136961 18.30 NOTARO/U
000103 31.00C M8901961136962 29.92 WALKER/J 00083466
000104 19.00C M8901961136963 18.30 KING/DOU
000105 19.00C M8901961136964 18.30 SHERMAN/
000106 19.00C M8901961136965 18.30 FECZKO/J
000107 19.00C M8901961136966 18.30 KOSHEBA/
000108 31.00C M8901961136967 29.92 SZUMIGAL 00083480
000109 12.00C M8901961136968 11.30 MUNROE/J
000110 1.00C M8901961136969 0.30 DEMARCKE 00083494
000111 208.50C 5266666614247 0.00 WILLIAMS 00083484
***** END OF REPORT *****
>THERE ARE 111 ITEMS IN THIS DDL FOR 15JUL1
SCRIPT CHECKING ALL.>
```

```
Res 2
TICKET MANAGER CENTER 2656668 15 JUL 02
ITEM GROSS P S A/L TKT NBR COMM PSGR NAME INVOICE
000074 526.00C E0121535885551 0.00 BARTH/DA 00083514

FA - 7RQLUD TLI - YYY AGI-CK* SID-P02
TAIR CTL NBR - 1960137957
NAME - BARTH/DAVID.M
POP- AX378296256811223 APUL - 187297

>>DD*75<
```

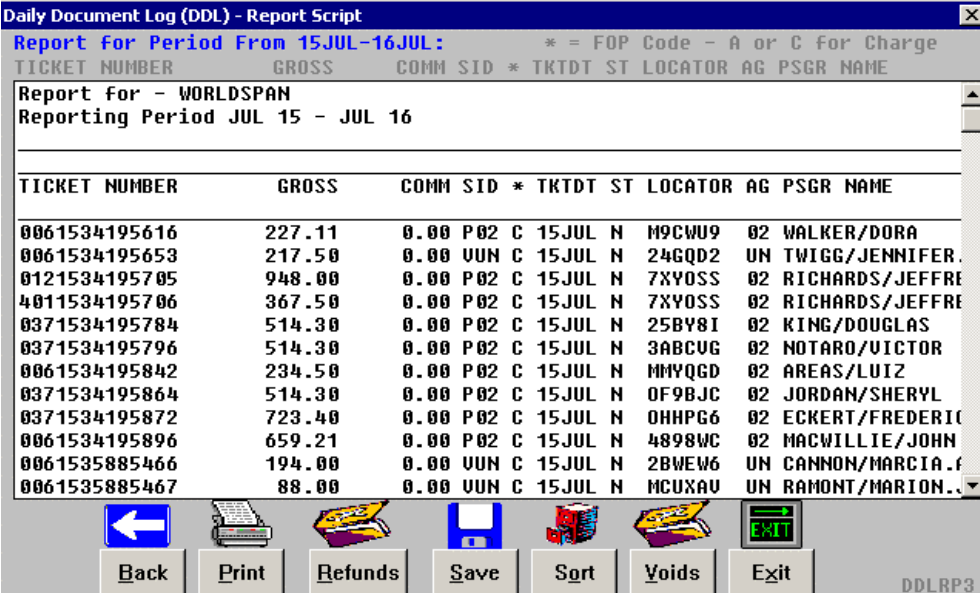
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Operating Instructions, Continued

Report Generator

The script contains a report generator that enables a variety of reports to be displayed and/or printed. The first report below, contains the data gathered from the script for all active tickets. To print a report to a local or network printer select Print. To sort the report by validating carriers select Sort. Select Back to return to the main dialog box. Exit, will exit the script.

Note: It is recommended to sort by carrier or print the reports for large files, due to file size limitations.



Daily Document Log (DDL) - Report Script

Report for Period From 15JUL-16JUL: * = FOP Code - A or C for Charge

Report for - WORLDSPAN
Reporting Period JUL 15 - JUL 16

TICKET NUMBER	GROSS	COMM SID	TKTDT	ST	LOCATOR	AG	PSGR NAME
0061534195616	227.11	0.00 P02 C	15JUL	N	M9CWU9	02	WALKER/DORA
0061534195653	217.50	0.00 UUN C	15JUL	N	24GQD2	UN	TWIGG/JENNIFER.
0121534195705	948.00	0.00 P02 C	15JUL	N	7XYOSS	02	RICHARDS/JEFFRE
4011534195706	367.50	0.00 P02 C	15JUL	N	7XYOSS	02	RICHARDS/JEFFRE
0371534195784	514.30	0.00 P02 C	15JUL	N	25BY81	02	KING/DOUGLAS
0371534195796	514.30	0.00 P02 C	15JUL	N	3ABCUG	02	NOTARO/VICTOR
0061534195842	234.50	0.00 P02 C	15JUL	N	MMYQGD	02	AREAS/LUIZ
0371534195864	514.30	0.00 P02 C	15JUL	N	0F9BJC	02	JORDAN/SHERYL
0371534195872	723.40	0.00 P02 C	15JUL	N	0HHPG6	02	ECKERT/FREDERIC
0061534195896	659.21	0.00 P02 C	15JUL	N	4898WC	02	MACWILLIE/JOHN
0061535885466	194.00	0.00 UUN C	15JUL	N	2BWEV6	UN	CANNON/MARCIA.f
0061535885467	88.00	0.00 UUN C	15JUL	N	MCUXAU	UN	RAMONT/MARION..

Back Print Refunds Save Sort Voids Exit

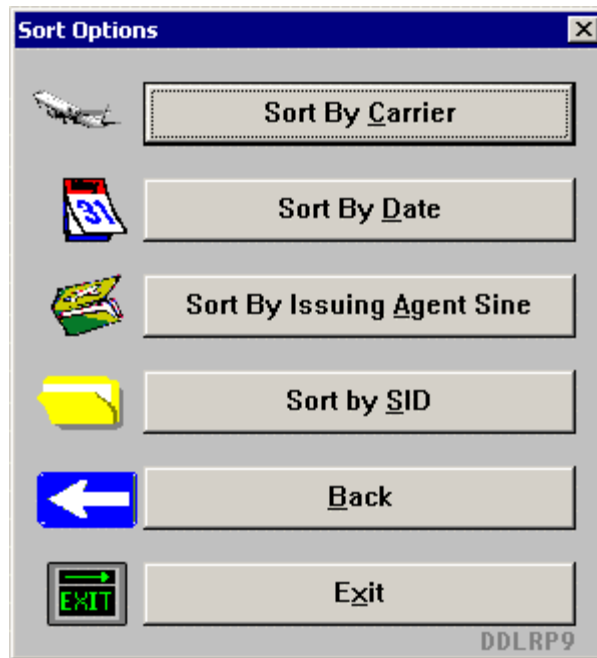
DDL RP3

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Operating Instructions, Continued

Sort Option

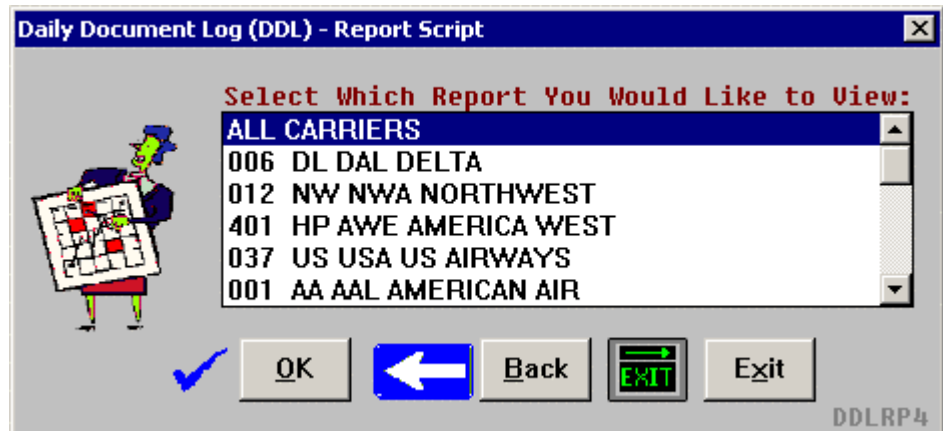
The reports can be sorted by carrier, date issuing agent, and SID. Select the Sort button in the report generator dialog box to begin the sort process. The report processing time is comparative to the number of tickets to be sorted.



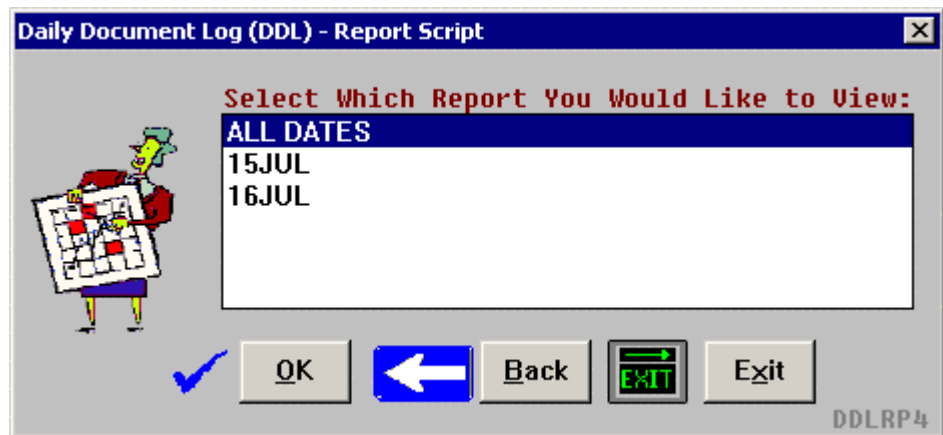
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Operating Instructions, Continued

Report Selection If Sort By Carrier is selected, the following dialog box is displayed. User can choose only one specific carrier at a time or All Carriers.



If Sort By Date is selected, select a specific date or All Dates.



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Operating Instructions, Continued

All Carriers Report

The All Carriers Report begins by listing all of the carriers included in the report, followed by all tickets issued by a carrier and the totals, continuing to the next carrier.

Daily Document Log (DDL) - Report Script

Report for Period From 15JUL-16JUL: * - FOP Code - A or C for Charge

TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME
Airline Specific Report for - WORLDSPAN									
Reporting Period JUL 15 - JUL 16									
ALL CARRIERS INCLUDED ON THIS REPORT									
006	DL	DAL	DELTA						
012	NW	NWA	NORTHWEST						
401	HP	AME	AMERICA WEST						
037	US	USA	US AIRWAYS						
001	AA	AAL	AMERICAN AIR						
016	UA	UAL	UNITED						
005	CO	COA	CONTINENTAL						
643	KM	AMC	AIR MALTA						
422	F9		FRONTIER						
311	NJ	UGD	VANGUARD AIR						
007	N7		NATIONAL						
366	TZ	AMT	AM TRANS AIR						
890	XD		ARC						
526	WN	SWA	SOUTHWEST						
027	AS	ASA	ALASKA AIR						
453	YX	MEP	MIDWEST EXP						

Buttons: Back, Print, Save, Exit

DDLRP5

Daily Document Log (DDL) - Report Script

Report for Period From 15JUL-16JUL: * - FOP Code - A or C for Charge

TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME
Ticket Information for - 006 DL DAL DELTA									
0061534195616	227.11	0.00	P02	C	15JUL	N	H9CWU9	02	WALKER/DORA
0061534195653	217.50	0.00	UUN	C	15JUL	N	24G0D2	UN	TWIGG/JENNIFER
0061534195842	234.50	0.00	P02	C	15JUL	N	HHYQGD	02	AREAS/LUIZ
0061534195896	659.21	0.00	P02	C	15JUL	N	4898WC	02	MACWILLIE/JOHN
0061535885466	194.00	0.00	UUN	C	15JUL	N	2BWEW6	UN	CANNON/MARCIA
0061535885467	88.00	0.00	UUN	C	15JUL	N	MCUXAU	UN	RAMONT/MARION
0061535885489	353.50	0.00	P02	C	15JUL		3CAX3S	02	BIRDSEY/STEVE
0061535885490	306.50	0.00	P02	C	15JUL		3CLAAA	02	BIRDSEY/STEVE
0061535885492	806.50	0.00	P02	C	15JUL		LWJ355	02	WARREN/BETH
0061535885496	251.40	0.00	P02	C	15JUL		3PUQGS	02	NICHOLS/TERRI
0061535885497	126.00	0.00	P02	C	15JUL		NNY792	02	WILLIAMS/MATTHE
0061535885503	458.80	0.00	P02	C	15JUL		0D74MX	02	GILGO/PAUL
0061535885519	269.00	0.00	UUN	C	15JUL		NNHXYQ	UN	PARKER/HEG
0061535885520	0.00	0.00	UUN	A	15JUL		NDGRXH	UN	WINES/MICHAEL
0061535885523	466.50	0.00	P02	C	15JUL		0FUP54	02	FRECH/ANDRE
0061535885525	100.00	0.00	P02	C	15JUL	EX	MUHESL	02	DIMANDJA/WENBI

Buttons: Back, Print, Save, Exit

DDLRP5

Daily Document Log (DDL) - Report Script

Report for Period From 15JUL-16JUL: * - FOP Code - A or C for Charge

TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME
0061535885664-665	464.50	0.00	P02	C	16JUL		4HNNW8	02	CAMPBELL/LANEE
0061535885667	227.11	0.00	P02	C	16JUL		7UW0U7	02	ALLOR/PETER
0061535885669	489.15	0.00	UUN	C	16JUL		2Q7PGH	UN	SMITH/VICKI
0061535885670	153.71	0.00	P02	C	16JUL		HP1LX6	02	MURPHY/STEVEN
0061535885671	528.20	0.00	UUN	C	16JUL		MRINZ5	UN	SMITH/VICKI
0061535885673	100.50	25.00	P02	C	16JUL	EX	NP5EJB	02	BLACKLEDGE/MICHAEL
0061535885675	187.70	0.00	UUN	C	16JUL		2SDSWL	UN	HARPER/MAYRA
0061535885676	100.00	0.00	P02	C	16JUL	EX	2C29EW	02	DEMARCHENA/IVAN
0061535885680	93.85	0.00	P02	C	16JUL		2RR238	02	HARDY/MARK
0061535885681	161.50	0.00	P02	C	16JUL		2WDB9W	02	GLAVIN/HOWARD
TOTAL GROSS SALES:		54504.34							
TOTAL COMMISSION:		50.00							
TOTAL CREDIT CARD SALES:		54504.34							
Ticket Information for - 012 NW NWA NORTHWEST									
TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME

Buttons: Back, Print, Save, Exit

DDLRP5

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Operating Instructions, Continued

Specific Carrier Report

The Specific Carrier Report lists all the tickets for the carrier selected. Select Save, to save a copy of the report to a A:\, C:\ or any network drive.

Daily Document Log (DDL) - Report Script

Report for Period From 15JUL-16JUL: * = FOP Code - A or C for Charge

TICKET INFORMATION for - 001 AA AAL AMERICAN AIR

TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME
0011535885471	1838.50	0.00	P02	C	15JUL	N MAHLDZ 02			RAINEY/KIMBERLY
0011535885510	304.00	0.00	P02	C	15JUL	OD9LJL 02			KAHUS/TRACI
0011535885513	388.50	0.00	P02	C	15JUL	OELWEZ 02			HORNER/SHANA
0011535885526	404.50	0.00	P02	C	15JUL	4I48QU 02			STEED/CRAIG
0011535885606	384.53	0.00	P02	C	16JUL	2E7M5E 02			BAUSCHARD/JOHN.H
0011535885615	384.53	0.00	P02	C	16JUL	2H0HOY 02			CRANE/ROB.J
0011535885625	194.00	0.00	P02	C	16JUL	3PUWEE 02			LEE/CHRIS
0011535885633	540.50	0.00	P02	C	16JUL	M8PLL3 02			WILD/MARK.L
0011535885656	451.50	0.00	P02	C	16JUL	2HQSN0 02			REYES/LUIS.M
0011535885660	112.00	0.00	P02	C	16JUL	V 2Q3ALG 02			FITZPATRICK/LYNN

TOTAL GROSS SALES: 3052.06
 TOTAL COMMISSION: 0.00
 TOTAL CREDIT CARD SALES: 3052.06

Buttons: Back, Print, Save, Exit

Report for Void Tickets

Selecting Void from the report generator will display the list of tickets which have been voided. The status ST in the report can be V for Voids, V* for System void for electronic ticket and N for void today for previous transaction.

Daily Document Log (DDL) - Report Script

Void Report for Period From 15JUL-16JUL: * = FOP Code - A or C for Charge

TICKET INFORMATION for - WORLDSPAN

Reporting Period JUL 15 - JUL 16

TICKET NUMBER	GROSS	COMM	SID	* TKTDT	ST	LOCATOR	AG	PSGR	NAME
0061534195616	227.11	0.00	P02	C	15JUL	N M9CWU9 02			WALKER/DORA
0061534195653	217.50	0.00	UUN	C	15JUL	N 24GQD2 UN			TWIGG/JENNIFER.
0121534195705	948.00	0.00	P02	C	15JUL	N 7XYOSS 02			RICHARDS/JEFFRE
4011534195706	367.50	0.00	P02	C	15JUL	N 7XYOSS 02			RICHARDS/JEFFRE
0371534195784	514.30	0.00	P02	C	15JUL	N 25BY8I 02			KING/DOUGLAS
0371534195796	514.30	0.00	P02	C	15JUL	N 3ABCUG 02			NOTARO/VICTOR
0061534195842	234.50	0.00	P02	C	15JUL	N MMYQGD 02			AREAS/LUIZ
0371534195864	514.30	0.00	P02	C	15JUL	N 0F9BJC 02			JORDAN/SHERYL
0371534195872	723.40	0.00	P02	C	15JUL	N 0HHPG6 02			ECKERT/FREDERIC
0061534195896	659.21	0.00	P02	C	15JUL	N 4898WC 02			MACWILLIE/JOHN
0061535885466	194.00	0.00	UUN	C	15JUL	N 2BWEW6 UN			CANNON/MARCIA.f
0061535885467	88.00	0.00	UUN	C	15JUL	N MCUXAV UN			RAMONT/MARION...
0011535885471	1838.50	0.00	P02	C	15JUL	N MAHLDZ 02			RAINEY/KIMBERLY
0161535885502	236.50	0.00	P02	C	15JUL	V 0C2DHE 02			POOLE/SUSAN

Buttons: Back, Print, Save, Exit

Continued on next page

Operating Instructions, Continued

Void Tickets: Continuation of the void reports.
Contd

Daily Document Log (DDL) - Report Script

Void Report for Period From 15JUL-16JUL: * = FOP Code - A or C for Charge

TICKET NUMBER	GROSS	COMM	SID	*	TKTDT	ST	LOCATOR	AG	PSGR NAME
0011535885471	1838.50	0.00	P02	C	15JUL	N	MAHLDZ	02	RAINEY/KIMBERLY
0161535885502	236.50	0.00	P02	C	15JUL	U	0C2DHE	02	POOLE/SUSAN
0061535885545	184.00	0.00	P02	C	15JUL	U	75CMR8	02	BELL/CRAIG.L
0061535885565	114.50	0.00	P02	C	15JUL	U*	2BWEW6	02	GANN/MARCIA.A
0061535885569	560.50	0.00	UUN	C	15JUL	U	LXD582	UN	HARDING/RICHARD
0061535885571	114.50	0.00	P02	C	15JUL	U*	2BWEW6	02	GANN/MARCIA.A
0061535885545	184.00	0.00	P02	C	16JUL	N	75CMR8	02	BELL/CRAIG.L
0271535885597	494.00	0.00	P02	C	16JUL	U	MELZJ5	02	HUSBY/KANDACE
0271535885599	494.00	0.00	P02	C	16JUL	U	MEC8P4	02	SMITH/NANCY
0271535885601	494.00	0.00	P02	C	16JUL	U	2EGGPS	02	HILL/KATHERINE
4531535885614	276.50	11.49	P02	C	16JUL	U	MGC5XA	02	LUDWIG/JEANNE.H
0061535885636	248.00	0.00	UUN	C	16JUL	U	L2ALUV	UN	COTTLE/JAMES.A
0061535885641	173.00	0.00	P02	C	16JUL	U	28P3P4	02	QUEYROUZE/CURT
0051535885649	681.50	0.00	P02	C	16JUL	U	MPY9U4	02	WOODS/JACKIE
0011535885660	112.00	0.00	P02	C	16JUL	U	2QSALG	02	FITZPATRICK/LYN
0371535885662	352.56	0.00	P02	C	16JUL	U	HQLJIS	02	QUINONESARCY/DA

Status Codes for Voids: U - Void
 U* - System Void for Electronic Ticket
 N - Void Today for Previous Transaction

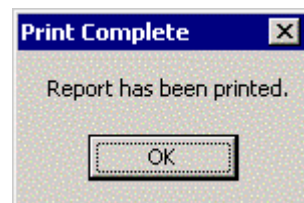
Back Print Save Exit

DDLRP7

Files Created The script uses text files located in the directory SCRIPTS\FILE. The files contain PNR data, setup data, and historic data.

The report for all carriers follow a special naming convention, DD_00XXX.dat
 *00XXX being the start date of the reporting period

Print Selecting Print processes the report to the applicable network or local printer. The following dialog appears on completion. Select OK to continue to the backup process.

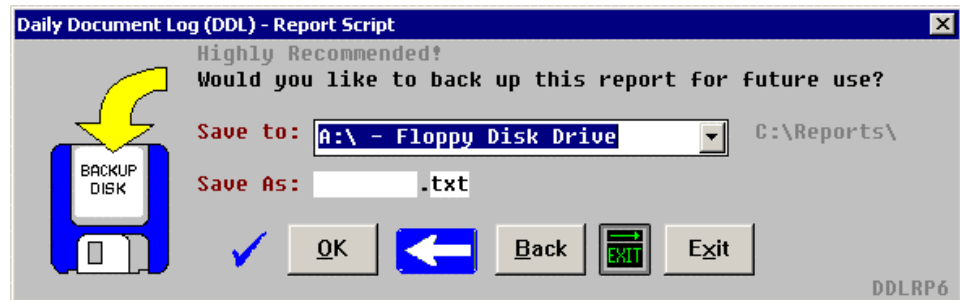


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Operating Instructions, Continued

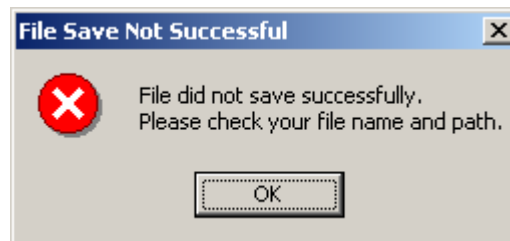
Backup

After a report is printed the script offers to back up the file created. User can also backup any report they view from the report generator dialog box. Select the location where the backup file is to reside by selecting a drive from the drop down list and Select Yes. Files can be saved to the A:\, C:\ or any valid network drive. Select No when a backup is not needed, Cancel to return to the previous dialog, and Exit to exit the script



Errors

The following example of an error response appears when selecting Yes to back up the text file and it fails to copy:



Quit

To quit or stop the script, click on the Exit Button in any dialog box, or press the Esc (escape) key.

Revisions

07/02 – Script revised to enable use by USA and EMEA.
01/05 – Removed reference to WfW.
